

**From:** [Hilty, Michael](#)  
**To:** [Spitulski, Nick](#); [Kunimoto, Namiko](#)  
**Cc:** [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)  
**Subject:** Ethnic Studies 3535  
**Date:** Monday, December 11, 2023 11:40:00 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)

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Good morning,

On Monday, November 20<sup>th</sup>, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a new course request for Ethnic Studies 3535.

The Subcommittee declined to vote on the proposal at this time and asks that the following feedback items be incorporated within a revision:

- The Subcommittee thanks the unit for their revisions based upon their previous feedback. However, at this time, they are unable to approve the course as a new course within the Arts and Humanities and ask that the following feedback items be addressed in a revision:
  - It is unclear how this course will be satisfying the basic contact hour requirement to be a 4-credit hour course. For example, within the Service-Learning inventory provided, it is noted that students will only be meeting for two, 80-minute sessions for 7 weeks. A typical 4-credit hour course that meets for 14 weeks would need to meet for two, 110-minute sessions for all 14 weeks, for example. They ask that this 4<sup>th</sup>-credit hour be more thoroughly explained within the course syllabus.
  - The Service-Learning aspect of the course is still unclear, as currently explained within the proposal. As a reminder, a service-learning course proposal should describe how the planned service activities reflect the needs and stated priorities of the service partners that students will engage with. In other words, both students and the community partners should be receiving benefits from participating in this experience. They ask that the course proposer meet with and discuss this service-learning experience with Claire Sweigart, Program Director for the Office of Service-Learning. Claire will be able to help the course proposer more appropriately flesh out the service-learning aspect of the course conceptually, while also helping them articulate more clearly the service-learning experience within the course syllabus.
  - The Subcommittee asks that a cover letter be provided that details changes to the course syllabus made as a result of this feedback.

I will return Ethnic Studies 3535 to the Center's queue via curriculum.osu.edu in order to address the Subcommittee's feedback.

Should you have any questions, please do not hesitate to reach out to David Staley, faculty Chair of the Arts and Humanities 1 Subcommittee, or me.

All my best,  
Michael



**Michael Hilty**

Curriculum and Assessment Coordinator  
ASC Staff Advisory Council, Awards Chair

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

**BLACK LIVES MATTER**

**STOP AAPI HATE**

DACA/undocumented ally



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